

BARAGA COUNTY BOARD OF COMMISSIONERS

Regular Meeting

Monday, February 10, 2020-5:00 P.M.

Circuit Courtroom, 16 N. Third St., L'Anse, MI 49946

PROPOSED AGENDA

- 1. CALL TO ORDER**
- 2. ROLL CALL**
EILOLA, KOSKINEN, MENGE, ROBILLARD and ROLOF
- 3. PLEDGE OF ALLEGIANCE**
- 4. APPROVE AGENDA**
- 5. APPROVAL OF MINUTES**
Regular Meeting, January 12, 2020
- 6. PUBLIC COMMENTS**
- 7. TREASURER'S REPORT**
- 8. APPROVAL OF BILLS**
 - a. BCMH Trustee Per Diem- \$870.00 (January 2020)
 - b. Approval of County Commissioner and Dept. Bills, \$
 - c. Approval of Prepaid Accounts, \$
 - d. Approval of Sheriff Dept. Commissary Account, \$
- 9. OLD BUSINESS**
No old business
- 10. ACTION ITEMS**
 - a. KBIC – NRD, Tribal Water Day & TAS Application
 - b. Gail Ploe, Western UP Health Department
 - b. Equalization Department, Director Contract
 - c. Personnel Committee, Sheriff Deputy and Corrections Contracts
 - d. Chairman, Board Appointments
 - e. Veterans' Affairs Committee, Appointments
 - f. BCMH Board of Trustee, Appointment
 - g. MSU Extension, Memorandum of Agreement
 - h. Portage Health Foundation, UPSET West Pledge
 - i. BC Branding, Phase II, Contract
- 11. REPORTS OF STANDING COMMITTEES**
- 12. INFORMATIONAL ITEMS**
 - a. BCMH, Board of Trustee Minutes
 - b. Western UP Board of Health, minutes

- 13. RESOLUTIONS**
 - a. Joint Resolution of the Counties of Gogebic, Houghton, Iron, Baraga, Ontonagon, and Keweenaw – RE: Manpower Consortium Pension
- 14. COMMISSIONERS COMMENTS**
- 15. ADJOURNMENT**

"Our Family Caring for Your Family"



18341 US Highway 41, L'Anse, Michigan 49946
Phone 906-524-3300 www.BCMH.org

**Board of Trustee Meeting Attendance
January 2020**

Monthly Stipend:

Dr. Harold Ripple	\$100.00
Shirley Younggren	\$100.00
Jim Loman	\$100.00
Carole LaPointe	\$100.00
Cathy Wadaga	\$100.00
Courtney Jones	\$100.00

600

Board Briefing of 1-22-20:

Dr. Harold Ripple	ABSENT
Shirley Younggren	\$30.00
Jim Loman	\$30.00
Carole LaPointe	ABSENT
Cathy Wadaga	\$30.00
Courtney Jones	\$30.00

120

Regular Board Meeting of 1-27-20:

Dr. Harold Ripple	\$30.00
Shirley Younggren	\$30.00
Jim Loman	\$30.00
Carole LaPointe	\$30.00
Cathy Wadaga	\$30.00
Courtney Jones	ABSENT

150

Mary L
1-31-2020

Fund Checks Written 1/1/2020 to 1/31/2020

Printed 2/7/2020 1:46:38 PM

Number	Date	ID Comment	Amount
1224	1/3/2020	97th District Court	\$600.00
1225	1/6/2020	LOST OR DAMAGED CHECK	\$0.00
1226	1/6/2020	LOST OR DAMAGED CHECK	\$0.00
1227	1/6/2020	LOST OR DAMAGED CHECK	\$0.00
1228	1/6/2020	LOST OR DAMAGED CHECK	\$0.00
1229	1/6/2020	LOST OR DAMAGED CHECK	\$0.00
1230	1/6/2020	Stellar Services	\$27.18
1231	1/6/2020	Stellar Services	\$128.80
1232	1/6/2020	LOST OR DAMAGED CHECK	\$0.00
1233	1/6/2020	Pepsi Cola of Houghton	\$1338.80
1234	1/6/2020	Consolidated Telecom, Inc.	\$1113.20
1235	1/8/2020	Charter Communications	\$127.94
1237	1/9/2020	Pats Foods	\$67.48
1238	1/10/2020	Stellar Services	\$174.47
1239	1/11/2020	97th District Court	\$300.00
1240	1/13/2020	Dalco	\$216.05
1241	1/13/2020	97th District Court	\$300.00
1243	1/17/2020	Stellar Services	\$76.46
1244	1/20/2020	97th District Court	\$300.00
1245	1/22/2020	97th District Court	\$300.00
1246	1/24/2020	Stellar Services	\$125.49
1247	1/24/2020	Stellar Services	\$385.20
1248	1/27/2020	97th District Court	\$1000.00
1249	1/27/2020	97th District Court	\$300.00

Fund Checks Written 1/1/2020 to 1/31/2020

Number	Date	ID	Comment	Amount
1251	1/28/2020		97th District Court	\$100.00
1252	1/29/2020		97th District Court	\$300.00
1254	1/30/2020		Baraga County Treasurer	\$0.00 VOID
1255	1/30/2020		97th District Court	\$300.00
1256	1/30/2020		LOST OR DAMAGED CHECK	\$0.00
1257	1/30/2020		Baraga County Treasurer	\$1571.14
1258	1/30/2020		Stellar Services	\$56.99
				\$9209.20

Employment Contract
for the position of
Equalization Director
of the County of Baraga

This contract, dated on the 1st day of April in the year 2020, is made between Patrick Osterman (employee) and the County of Baraga (employer). This document constitutes an employment agreement between these two parties and is governed by the laws of the State of Michigan.

WHEREAS the Employer desires to retain the services of the Employee, and the Employee desires to render such services, these terms and conditions are set forth.

IN CONSIDERATION of this mutual understanding, the parties agree to the following terms and conditions:

Employment

- The Employee agrees that he will faithfully and to the best of his ability, carry out the duties and responsibilities communicated to them by the State of Michigan for the County of Baraga. The Employee shall comply with all Baraga County's policies, rules and procedures stated in BARAGA COUNTY BOARD OF COMMISSIONERS PERSONNEL POLICIES 5/8/2017 REVISION: 10/8/2019.

Position

- As the Equalization Director, it is the duty of the Employee to perform all essential job functions and duties as commanded by the State of Michigan for the County of Baraga.
- The Equalization Director is in fact, the department head for the Equalization Department for Baraga County and may exercise the rights of a department head.

Compensation

- As compensation for the services provided, the Employee shall be paid a salary of **\$58,606.00** per year.
- Employee shall also receive pay increases (of same amount or same percentage) when raises are given to department heads, elected officials and staff.
- Compensation may be prorated for the 2020 year.
- All payments shall be subject to mandatory employment deductions (State & Federal Taxes, etc.)

Benefits

Original date of hire 9-19-2016 therefore;

- A continuation of current MERs retirement plan as stated in ARTICLE 24 of BARAGA COUNTY BOARD OF COMMISSIONERS PERSONNEL POLICIES 5/8/2017 REVISION: 10/8/2019 for employees employed before September 1, 2019.
- A continuation of accrued longevity as stated in ARTICLE 24 of BARAGA COUNTY BOARD OF COMMISSIONERS PERSONNEL POLICIES 5/8/2017 REVISION: 10/8/2019 for employees hired before August 15, 2019.

- A continuation of current HEALTH CARE AND LIFE INSURANCE as stated in ARTICLE 22 of BARAGA COUNTY BOARD OF COMMISSIONERS PERSONNEL POLICIES 5/8/2017 *REVISION: 10/8/2019*.
- Any other benefit of an employee/department head that is granted through the BARAGA COUNTY BOARD OF COMMISSIONERS PERSONNEL POLICIES 5/8/2017 *REVISION: 10/8/2019* that has not been mentioned.
- The Employee has the right to participate in any benefits plans offered by the Employer.

Paid Time Off

Original date of hire 9-19-2016 therefore;

- A continuation of current accrued vacation days as stated in ARTICLE 21 of BARAGA COUNTY BOARD OF COMMISSIONERS PERSONNEL POLICIES 5/8/2017 *REVISION: 10/8/2019*.
- The paid holidays as stated in ARTICLE 20 of BARAGA COUNTY BOARD OF COMMISSIONERS PERSONNEL POLICIES 5/8/2017 *REVISION: 10/8/2019* including the 3 paid personal days.

It is the intention of both parties to form a long and mutually respectable relationship. However, this relationship may be terminated by either party at any time provided one month written notice is delivered to the other party.

The Employee agrees to return any Employer property upon termination.

This contract represents the entire agreement between the two parties and supersedes any previous written or oral agreement. This agreement may be modified at any time, provided the written consent of both the Employer and the Employee.

The parties agree that if any portion of this contract is found to be void or unenforceable, it shall be struck from the record and the remaining provisions will retain their full force and effect.

This contract shall be governed, interpreted, and construed in accordance with the laws of Michigan.

In witness and agreement whereof, the Employer has executed this contract with due process through the authorization of official company agents and with the consent of the Employee, given here in writing.

Employee Signature & Date

Employer Signature & Date

Nov 9th 2019

To

Berkeley County Veterans Service Office

I, Richard Sewall, Commander of American Legion Post 444 does hereby appoint Lance Heikkinen to the Board of Commissioners as representative of our club.

Thank You
Richard Sewall
Commander 444

"Our Family Caring for Your Family"



18341 US Highway 41, L'Anse, Michigan 49946

Phone 906-524-3300 www.BCMH.org

January 22, 2020

Ms. Wendy Tollefson-Goodreau
Baraga County Clerk
Baraga County Administrative Office
2 S. Main St.
L'Anse, MI 49946

Ms. Tollefson-Goodreau:

The Baraga County Memorial Hospital Board of Trustees would like to submit to the Baraga County Board of Commissioners the following names for consideration of the vacant seat of the Baraga County Memorial Hospital Boards of Trustees:

Baraga County Memorial Hospital Board of Trustees:

Vacancy # 1 (former seat of Jim Dougovito – expiration date of 12-31-23)

Kate Beer
Charlene Kangas

After review of the eligible candidate's letters of interest (enclosed), it is the recommendation of the BCMH Board of Trustees to nominate **Kate Beer** to fill the vacant seat. If approved, Ms. Beer will complete Mr. Dougovito's term and be eligible for reappointment on December 31, 2023.

Thank you for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read 'James Loman', is written over a light blue background.

James Loman
Board of Trustee Chair

JL/prm

Cathryn A. Beer, MPA, CFPH, CPA, CGMA

17984 2nd Sand Beach Road
L'Anse, MI 49946
906-201-2342 kbeer@wuphd.org

December 20, 2019

Baraga County Memorial Hospital
Attn: Polly Manning
18341 U S Highway 41
L'Anse, MI 49946

Dear Review Committee:

I am writing to express my interest in the open position on the Baraga County Memorial Hospital Board of Trustees. I have an extensive background in public health and finance that I feel would be an asset to the hospital as it works toward its strategic goals.

I have worked in local public health for almost 24 years. I started as a financial analyst for both the public health and the home health care units of the department, and eventually became the Director of Finance and Accounting. In 2009, I was selected as the CEO for a joint home health venture between public health the Aspirus hospital system. I have been in my current role as Health Officer for just over 5 years.

During my tenure at the health department, I have always endeavored to increase my knowledge of public health, healthcare systems and healthcare finance through work experience and formal education. I completed a Master of Public Administration degree from Northern Michigan University in 2008 and a Certificate in the Foundations of Public Health from the University of Michigan in 2016. Formerly, I worked in public accounting where I earned the designation of Certified Public Accountant.

I currently chair several community health planning groups in our area and participate in the local Communities that Care Coalition. I am also the Board Chair for both Upper Great Lakes Federally Qualified Health Center and the Baraga County Federal Credit Union.

My enclosed resume will provide you with additional details regarding my qualifications. I look forward to putting my experience, educational background and skills to work for our local hospital. Thank you for your time and I look forward to hearing from you soon.

Respectfully,



Cathryn A. Beer, MPA, CFPH, CPA, CGMA

Rec'd 12 2019

Cathryn A. Beer, MPA, CFPH, CPA, CGMA

17984 2nd Sand Beach Road
L'Anse, MI 49946
Phone: 906-201-2342
36cabeercpa@gmail.com or kbeer@wuphd.org

SUMMARY OF QUALIFICATIONS

Over twenty years of progressively responsible positions within the public health and home health care fields. Proven executive-level accountability for financial and organizational results. Self-motivated, creative thinker with the ability to lead organizational change. Prior professional tax preparation experience.

PROFESSIONAL EXPERIENCE

October 2014 to
Present

Western U.P. Health Department
Hancock, MI
Health Officer/Administrator

- Lead agency in developing attaining its stated mission and vision.
- Collaborate with public health and community peers at the state and local level on projects that strengthen the health of our 5 county communities.
- Foster an agency culture of professionalism and quality.
- Provide advice and guidance to Board of Health members regarding public health policy.
- Monitor health of the community through surveillance and data analysis.

June 2011 to
September 2014

Western U.P. Health Department
Hancock, MI
Director of Accounting and Finance/Provisional Health Officer

- Direct the daily activities of the accounting and finance division including the general ledger, accounts payable, purchasing, medical billing, human resources and payroll processing.
- Initiate and organize the quality improvement function of the agency.
- Develop and implement financial policy and procedures; assist with the writing of the agency general policy manual.
- Managed the installation of new accounting, time recording, and electronic medical record software packages.
- Responsible for internal and external agency financial statements, budgets, audits and grant reporting.
- Report to the Board of Health on financial status of the agency during public meetings.
- Work with division directors to establish strategic goals, appropriate staffing levels and efficient work-flow across agency programs.
- Participate in Public Health Administrator's workgroup; network with public health and business peers.
- Acting Health Officer during the health officer's absence; assist with agency-wide administration.
- Selected to be provisional Health Officer, October 2014.

October 2009 to
May 2011

Aspirus Superior Home Health and Hospice, Inc.
Hancock, MI
President/CEO/Administrator

- Directed the daily activities of a home care and hospice company serving 200 clients over a five-county geographical area.
- Experienced in all aspects of provider enrollment, accreditation and regulation.
- Developed a management team to effect significant cultural change within the organization.
- Managed installation of new electronic medical record software package.
- Prepared Medicare and Blue Cross cost reports.
- Experienced in multi-union contract negotiations and administration of union contracts.
- Reported fiscal and operational outcomes regularly to Board of Directors.
- Member of working group tasked with developing regional strategic plan for partner entities.

- July 2008 to
September 2009
- Western U.P. Health Department**
Hancock, MI
Financial Reporting Manager
- Thorough knowledge of governmental accounting, budgeting, grant reporting and grant writing, including all CPBC and FSR reporting to the State of Michigan.
 - Managed all external and internal financial and outcomes based reporting for both public health and home health operations.
 - Facilitated external audits of financial reports and grants.
 - Participated in multi-union contract negotiations.
 - Assisted in the management of home care and hospice programs, including the installation of an electronic medical records system and development of a quality assurance program.
 - Prepared Medicare, Medicaid and Blue Cross cost reports.
 - Coordinated start-up of unique not-for-profit venture.
 - Acting Health Officer during the health officer's absence; assist with agency-wide administration.
- June 1996 to June
2008
- Western U.P. Health Department**
Hancock, MI
Financial Analyst-Reporting Manager
- Performed budgeting, grant reporting and preparation, including CPBC and FSR reporting to the State of Michigan.
 - Managed internal and external financial reporting for both public health and home health operations.
 - Facilitated external audits of financial reports and grants.
 - Prepared Medicare, Medicaid and Blue Cross cost reports.
- February 1991 to
February 2006
- Sole Proprietorship**
L'Anse, MI
Tax Accountant
- Developed a part-time business of over 100 clients.
 - Provided tax preparation and consultation to the general public.
 - Served bookkeeping needs of small business clients.
 - Experienced in QuickBooks, Proseries and Microsoft Office.
- September 1990
To June 1996
- Morrison, Stanwood, Polak & Hillard, PC**
Plymouth, MI
Senior Accountant
- General public accounting responsibilities consisting of compilation and review engagements for a diverse client base.
 - Prepared business, individual and fiduciary tax returns and consulted on same.
 - Processed regular payrolls and filed quarterly and annual payroll reports.
 - Served as temporary controller for large client.
 - Led personnel trainings and computer consultation projects.
- June 1989 to May
1990
- Mellen, Smith & Pivoz, PC**
Birmingham, MI
Junior Accountant
- Performed compilation engagements.
 - Prepared business and individual tax returns.
 - Experienced in payroll reporting and retirement plan accounting.

EDUCATION

- 2016 **University of Michigan School of Public Health**
Ann Arbor, MI
Certificate in the Foundations of Public Health
- 2008 **Northern Michigan University**
Marquette, MI
Master of Public Administration, General Public Administration
- 1989 **Western Michigan University**
Kalamazoo, MI
Bachelor of Business Administration, Accounting

CIVIC AND PROFESSIONAL AFFILIATIONS

- Certified Public Accountant, Michigan Licensure, September 1992
- Member of AICPA and MACPA
- Baraga County Federal Credit Union, Board Chair
- Upper Great Lakes Family Health Center, Board Chair
- Aura Community Hall Association, Trustee
- Baraga County Chamber of Commerce, Past Director
- L'Anse/Baraga Figure Skating Club, Past Secretary
- Aura Ladies Investment Club, Past Treasurer
- BHK Child Development Board, Past Secretary

To Whom It May Concern:

I am writing this letter to express my interest in becoming a member of the Baraga County Memorial Hospital Board of Directors.

I was born, and have lived in L'Anse, my entire life, and have been an active part of the community during High School, College, and to this day.

My mother was the first School Principal in the L'Anse School system, (1922 – 1935), and I was an active member of the Parents Advisory Board, and a member of many additional Boards while my children were attending the L'Anse Schools and beyond.

I was a member of the Community Feasibility Study for many years, and, in 1975, was a member of the LHS Feasibility Study, (to determine if the LHS building should be demolished, or refurbished). I was instrumental in contacting Rep. Dominic Jacobetti, and he was able to send a team of people here to determine that the building was "rock solid", and should be refurbished. (I had great interest in this endeavor, as my mother brought the Blue Prints for the building with her, when she arrived in 1922).

I attended the dedication of the very first BCMH, with my parents and Ben Grobaski, (who was the driving force behind the building of BCMH). I remember it vividly, as it was an extremely important event in this community.

For 25 years, I ran the Baraga County Girl Scout organization, while volunteering as a leader of two troops. I went on to become a member of the (U.P.) Peninsula Waters Girl Scout Council, for an additional 25 years and, in 1982 was inducted into the Girl Scout Hall of Fame.

I was the Chair of the LCW (Lutheran Church Women) at United Lutheran Church for 18 years, taught Sunday School (for 40 years) was on the Church Council, Altar Guild, and Chair of the Christian Education Committee. I chaired many additional groups at my Church, as well as in the community, including the BC Attitude Survey, which was a force in bringing the BC Max Prison to our community.

I was involved with the Baraga County Shelter Home, for almost 30 years, serving on the Board of Directors, and ultimately, as the Director for over 20 years. In 1993 I was named Baraga County Citizen of the Year.

During my tenure as Director of BCSH, I served for 20 years, as Chair of: BC Human Services Recourse Council, BC Wraparound, BC Strong Families/Safe Children, BC Children's Trust Fund, BC FEMA, Baraga, Houghton, Keweenaw Human Services Coordinating Board, Creator, Coordinator and Chair of BHK (Gogebic and Ontonagon) Continuum of Care, for which I received a plaque, and a dinner was held in my honor at Michigan Tech, by the Michigan State Housing Development Authority (MSHDA) and the Department of Labor and Economic Development (DLED). I was a member of the Marquette and Baraga Salvation Army and the UP GLYCD (Great Lakes Youth Development) Boards of Directors.

RECEIVED
BY: _____

During the time of bringing the Prison to our locale, my daughter was serving as Chief of Staff to Representative Dominic Jacobetti. (who was instrumental in bringing Baraga Max to our County). She has gone on to serve as Chief of Staff to two more Representatives, and 3 Senators, and was the leading Budget Analyst in the State (Advising Governors on the State Budget). She now serves as Executive Director of Government Affairs for Blue Cross/Blue Shield of Michigan and is the #1 Lobbyist in the State. I feel that this fact would be advantageous to our local Hospital.

I thank you for your time and hope that my application to become a member of the BCMH Board of Directors will be held in your files, for future consideration.

Sincerely yours,

Charlene F. Kangas

AGREEMENT FOR EXTENSION SERVICES

This AGREEMENT FOR EXTENSION SERVICES ("Agreement") is entered into on _____ by and between Baraga County, Michigan ("County"), and the BOARD OF TRUSTEES OF MICHIGAN STATE UNIVERSITY ("MSU") on behalf of MICHIGAN STATE UNIVERSITY EXTENSION ("MSUE").

The United States Congress passed the Smith-Lever Act in 1914 creating a National Cooperative Extension System and directed the nation's land grant universities to oversee its work; and,

MSUE helps people improve their lives by bringing the vast knowledge resources of MSU directly to individuals, communities and businesses; and,

For more than 100 years, MSUE has helped grow Michigan's economy by equipping Michigan residents with the information needed to do their jobs better, raise healthy and safe families, build their communities and empower our children to succeed; and,

It is the mission of MSUE to help people improve their lives through an educational process that applies knowledge to critical issues, needs and opportunities; and,

MSUE meets this mission by providing Extension educational programs in the following subject matter areas:

- Agriculture & Agribusiness
- Children & Youth Development, including 4-H
- Health & Nutrition
- Community, Food & Environment

NOW THEREFORE in consideration of the mutual covenants herein contained, and other good and valuable consideration, the parties hereto mutually agree as follows:

A. MSUE will provide:

1. Access to programs in all four MSUE Institutes to residents in your County. This includes access to educators and program instructors appointed to the Institutes and MSU faculty affiliated with each Institute to deliver core programs.
2. Extension Educators and program staff as needed to implement programs within the County, housed at the county office.
3. A county 4-H program. **0.5 FTE** 4-H Program Coordination.
4. Salary and benefits of MSUE Personnel and the cost of administrative oversight of Personnel.
5. Operating expenses, per MSU policy, for MSUE personnel ("Personnel").

6. Supervision of MSU-provided academic and paraprofessional staff. Supervision of county employed clerical staff and/or other county employed staff, upon request.
7. Administrative oversight of MSUE office operations.
8. An annual report of services provided to the residents of the County during the term of this Agreement, including information about audiences served, and impact of Extension programs in the County.

B. The County will Provide:

1. An annual assessment that will be charged to the county and administered by MSUE. The assessment will help fund Extension services for the County, including operating expenses for certain Extension personnel and the operation of the County 4-H program.
2. Office and meeting space meeting the following requirements:
 - a. Sufficient Office space to house Extension staff as agreed upon between the County and the MSUE District Director.
 - b. Utilities, including telephone & telephone service sufficient to meet the needs of Personnel utilizing the MSUE office space.
 - c. High-speed Internet service sufficient to meet the needs of Personnel utilizing the MSUE office space.
 - d. Access to space for delivering Extension programs.
 - e. Access to the office building and relevant meeting spaces must be ADA compliant/accessibile
3. Clerical support staff for the MSUE office as agreed upon between the County and MSUE District Director that will perform clerical functions, including assisting County residents in accessing MSUE resources by office visit, telephone, email, internet and media. The clerical support staff will be either a County employed clerical staff, or the County will provide funding for an MSUE employed clerical staff.

0 FTE 0

Optional:

4. Funding for additional Extension educators at 0 FTE
5. Funding for additional 4-H program capacity 0 FTE
6. Funding for additional paraprofessional(s) at 0 FTE

7. Total Annual Assessment in the amount of **\$37,325.**

Payments due and payable under the terms of this Agreement shall be made on the first of the month, of the first month, in each quarter of the county fiscal year, unless otherwise requested and agreed as provided below.

Payment mailing address: MSU Extension Business Office, Justin S Morrill Hall of Agriculture, 446 W Circle Drive, Room 160, East Lansing, MI 48824

C. Staffing and Financial Summary

A. Base Assessment (includes 0.5 FTE 4-H Program Coordination) **\$37,325.**

ADDITIONAL PERSONNEL

- B. 0 FTE Clerical Support Staff to be employed by MSU \$0.
- C. 0 FTE Educator (Program Area:) \$0.
- D. 0 FTE Additional 4-H Program Coordination \$0.
- E. 0 FTE Additional paraprofessional staff \$0.

TOTAL COUNTY ASSESSMENT PAYABLE TO MSU FOR FY 2020: \$37,325.

I. Term and Termination

The obligations of the parties under this Agreement will commence on October 1, 2019 the first day of the County budget year 2020 and shall terminate on the last day of such County budget year 2020. Either party to this Agreement may terminate the Agreement, with or without cause, with 120 days written notice delivered to Michigan State University Extension, Justin S. Morrill Hall of Agriculture, 446 W. Circle Drive, Room 160, East Lansing, MI 48824 if to MSUE and delivered to , 2 South Main Street, L'Anse, MI 49946, if to the County.

II. General Terms

1. **Independent Contractor.** The University is an independent contractor providing services to the County. The County and MSU do not have the relationship of legal partners, joint venturers, principals or agents. Personnel have no right to any of County's employee benefits.
2. **Force Majeure.** Each party will be excused from the obligations of this agreement to the extent that its performance is delayed or prevented by circumstances (except financial) reasonably beyond its control, including, but not limited to, acts of government, embargoes, fire, flood, explosions, acts of God, or a public enemy, strikes, labor disputes, vandalism, or civil riots.
3. **Assignment.** This agreement is non-assignable and non-transferable.
4. **Entire Agreement.** This Agreement, with its Appendix "A" is the entire agreement between MSU and the County. This Agreement supersedes all previous agreements, for the subject matter of

this Agreement. The Agreement can only be modified in writing, signed by both MSU and the County.

5. **No Third Party Beneficiaries.** This Agreement is solely for the benefit of MSU and the County and does not create any benefit or right for any other person, including residents of the County.
6. **Nondiscrimination:** The parties will adhere to all applicable federal, state and local laws, ordinances, rules and regulations prohibiting discrimination. Neither party will discriminate against a person to be served or any employee or applicant for employment because of race, color, religion, national origin, age, sex, disability, height, weight, marital status, or any other factor prohibited by applicable law.

The individuals signing below each have authority to bind MSU and the County, respectively.

**BOARD OF TRUSTEES OF
MICHIGAN STATE UNIVERSITY**

Baraga COUNTY

By: _____

By: _____

Evonne Pedawi
Contract & Grant Administration

Print name: _____

Its: _____

Its: _____

(title)

Date: _____

Date: _____

Appendix A
Technical Standards for County Internet Connections

Michigan State University Extension (MSUE) employs the use of technology to meet the ever changing needs of our constituents. We strive to utilize standard, enterprise tools when appropriate, but also recognize the need to evolve with the times and utilize innovative tools to reach a broad array of people.

MSUE does support and encourage the use of technologies that others may not, including social media applications. We view communication with our constituents through channels such as Facebook, Twitter, and Second Life to be critical to our work. MSUE staff are required to follow the MSU Acceptable Use Policy (AUP) <https://tech.msu.edu/about/guidelines-policies/aup/>.

We ask that our county partners provide Extension personnel access to a high-speed Internet connection. From that access, the easiest way to create a secure path to necessary applications is to open the full MSU Internet Protocol Range to and from your network, as well as opening social media sites to the addresses used by MSUE staff at your location. MSUE is prepared to support end user needs if there is high-speed internet, networking to clients, and phone system support. MSU will provide firewall functionality and client support. To discuss this possibility please contact your MSUE District Director. To provide the needed services on county equipment review the following MSU-owned ranges:

The MSU-owned ranges are:

NetRange 35.8.0.0 - 35.9.255.255
CIDR 35.8.0.0/15

If you would like to narrow the scope further for additional protection, some of the addresses that will need to be allowable include:

35.9.15.43 (80) (search.msu.edu)
35.9.160.36 (1935,443) (authentication)
35.8.201.221 & 35.8.201.212 (10020) (ProofPoint)
35.9.83.132 (all) (vpn.msu.edu)
35.9.81.150 (zoom.msu.edu)
35.9.121.189 and 190 (443) (SharePoint)
35.8.200.57 (80 and 443) (SharePoint)
35.9.121.221, 223, and 225 (443) (Exchange)
35.8.200.56 (80 and 443) (Exchange)
35.8.200.2—35.8.200.7 (443 TCP, 3478 UDP, 50,000-59,999 TCP/UDP) (Lync)
35.8.201.200 (443 TCP) (Lync)
35.9.121.238 & 35.9.121.211 (TCP - 80, 443, 445 & TCP/UDP - 135, 137-139, 2701-2704, 49152-65535)
35.8.200.58 (80 and 443) (Lync)
35.9.14.169 (80 and 443) (D2L - Desire to Learn)

The following applications are necessary on all computers - MS Office (preferably 2013, MSUE provides MS licensing), Lync 2013 Client, Acrobat, Zoom Client, SAP client, VPN client, AntiVirus (SEP can be provided by MSUE). (IE 10 or higher, or most recent version of Chrome and Firefox)

Other notable web server/sites IP addresses:

CANR.msu.edu - 35.8.201.199
MSUE.anr.msu.edu - 35.8.201.199
Events.anr.msu.edu - 35.8.200.220
web2.canr.msu.edu | web2.msue.msu.edu - 35.8.200.220
Expression Engine - 35.8.201.215
Web Hosting environment (other ANR websites) - 35.8.201.217
Master Gardener (External) - 128.120.155.54
Extension.org (External) - 152.46.27.147
Msu.zoom.us (External) - 54.165.201.102

Some configuration changes are necessary to support services such as SharePoint, including modifications to Internet Explorer. These can always be found on the ANR Technology web site.

Questions may be directed to support@anr.msu.edu, where they will be routed to the best person to assist you.



DONATION PLEDGE FORM

UPSET West
Baraga-Houghton-Keweenaw-Ontonagon

Donor Information (Please print or type)

Name _____
Address _____
City, State, Zip _____
Telephone / Fax _____
Email _____

Pledge Information

I [we] pledge a total of \$ _____

Please choose one of the following options

- I [we] will make my gift in one payment
 I [we] will make a multi-year pledge with installments as follows:

2020 \$ _____ 2021 \$ _____ 2022 \$ _____ 2023 \$ _____

Payment Options

- Check (made payable to: Portage Health Foundation)
 Online at phfgive.org

To make a payment online, visit phfgive.org

- Click on Menu
 - Click on Become a Contributor
 - Scroll down and complete the contribution information.
 - **In the comments section, please type – UPSET West contribution**
- Send me an invoice
 I [we] wish to have our gift remain anonymous.

Authorized signature for pledge

Date

Please send your pledge form and/or payment to: Portage Health Foundation
PO Box 299
Hancock, MI 49930



Scope of Addendum to Platypus Master Services Agreement

2/10/2019

This is a scope of work addendum to the Platypus Master services agreement signed by Platypus Advertising + Design, Inc. and Baraga County on February 12, 2019 and shall be governed by that Agreement.

Phase 2 Branding and Marketing of Baraga County

In Baraga County's efforts to attract new businesses and visitors, Platypus will assist in developing tangible deliverables and tactics that express and communicate your brand promise to key audiences at all critical touchpoints.

As you may recall, at Platypus, we believe a brand is the promise of an experience. To avoid confusion about who is making this promise, it should come from a single voice with a consistent look and feel. Currently, there are three voices making that promise —the Baraga County Chamber of Commerce, the Convention & Visitors Bureau and the Economic Development Corporation. Each of these organizations has its own look and two have their own Facebook pages. We strongly recommend unifying these separate entities into a single brand with a consistent voice and common look and feel. If it is necessary to maintain the three separate organizations then it is critical that each collaborate and adopt one brand identity, voice and strategy.

The first step in this process is to create a brand identity that will be embraced by all stakeholders and resonate with potential visitors and other audiences. That begins with deciding what identity the area should adopt and promote that will best position it for success. It could be the Baraga County Chamber, the Baraga County CVB, Central Upper Michigan, Keweenaw Bay, the heart of the UP, or something else altogether?

Whatever is decided, it is under this one flag that everyone needs to fly to be successful as a brand. This brand identity will serve as the basis for the development of all other communications tactics.

The following are our deliverables for Phase 2 of your branding efforts:

1) Brand Identity (Naming the destination) \$5,500-\$8,500

Includes: Naming, logo design, positioning line, tone of voice, brand guidelines and stationary system (if needed). Printing not included. This process would be guided from the key findings in the Phase 1 branding discovery document presented to Baraga County in September of 2019.

2) Website Redesign \$10,000 - \$15,000

The new website will still contain relevant content for the Chamber, Visitors Bureau and EDC, but will be presented in a common voice with a consistent look and feel. We also recommend that new and interesting content be continually added to reflect and present a community that is vibrant and growing. The site will be developed with a WordPress Content Management System. Baraga County leadership will be able to control and edit the content of the website and Platypus will provide training and a user manual to assist in operating the site. The site will be hosted at a hosting company of Baraga County's choice. Once an audit of the current site is conducted and a site map is developed, the budget range for this project can be estimated more accurately.

3) Content Development/Public Relations Monthly Retainer \$1,500 Monthly

Create up to two stories per month about new business openings, new opportunities, community events or activities designed to attract visitors that are targeted to digital, broadcast and print media. These stories will live on and provide content for the new website. The stories will also provide shareable content for social media channels. Platypus will consult with Baraga County leadership on developing social media channels, strategy, content calendars and execution plans. This retainer will be for a one-year period beginning March 1, 2020 through February 28, 2021.

4) Advertising Campaign Templates, (digital, print, outdoor) \$5,500.

As needed, Platypus will develop advertising copy design and/or templates for Baraga County's efforts in business development and attracting visitors. Media budget not included. These ads could be also used by the Baraga County Convention and Visitors Bureau In executing its own media budget. This item is meant to be for budgeting purposes and may be reduced or increased based on future media plans agreed to by both parties.

Agency_____

Client_____

Print Name_____

Date_____

Client_____

Print Name_____

Date_____

The meeting of the Baraga County Memorial Hospital Board of Trustees was held on December 23, 2019 at 6:00 PM in the Hospital Conference Room.

PRESENT: Carole LaPointe Courtney Jones Shirley Younggren
Cathy Wadaga Dr. Harold Ripple Jim Loman (phone)

ABSENT: Todd Peltola

ADMIN IN ATTENDANCE: Margie Hale, RN Bonny Cotter Tom Van Ess
Gail Jestila Dr. Todd Ingram Mike Drew

GUESTS: Cory Schoenke – WipFli – via Skype

AUDIENCE: Dan Robillard

CALL TO ORDER:

The meeting was called to order at 6:00 PM by Ms. Younggren.

APPROVAL OF CONSENT AGENDA:

Ms. Wadaga made a motion seconded by Ms. LaPointe to adopt the consent as written. All in favor - motion carried.

APPROVAL OF MINUTES:

Board of Trustees Meeting of 11-25-19:

The minutes of the Board of Trustee meeting of November 25, 2019 were approved via the consent agenda. All in favor – motion carried.

Board Briefing Minutes of 11-13-19:

The minutes of the Board Briefing of November 13, 2019 were approved via the consent agenda. All in favor – motion carried.

QUALITY:

Quality Update:

Mr. Pelota was not available for the meeting.

FINANCIAL AND STATISTICAL REPORTS:

FY 2019 WipFli Audit Presentation:

Representatives from BCMH audit firm WipFli presented the FY 2019 audit via Skype, with the following highlights:

Significant findings – BCMH is not in compliance with certain debt covenant as of the year ended 9-30-19. Ms. Schoenke verified with HUD they will not be calling in the debt, but BCMH will need to deal with the ramifications of a negative balance.

Audit Adjustments by client prepared entries:

- Reduction of pension liability - \$331,000 increase to net income
- Various other entries - \$47,000 decrease to net income
- Total increase to net income - \$84,000

Audit Adjustments:

- Adjust accounts receivable allowances and third party settlements - \$200,000 decrease to net income.

Internal Controls:

Wipfli representatives found no material weaknesses or significant deficiencies; however found a control issue with no formal review of proposed purchases at BSV (in 2020, formal purchase orders will be required to be filled out and tracked) and not all insurance cards are kept on file.

Financial Analysis:

- The hospital's net position decreased \$461,768 or 21.5% in 2019 and increased \$321,067 or 13% in 2018.
- The hospital reported income from operations of \$389,460 and \$1,322,104 in 2019 and 2018 respectively.
- The hospital's total operating revenue decreased \$1,120,326 or 5.1% in 2019 and increased \$497,967 or 2.3% in 2018.
- BCECC's net position decreased \$334,134 or 17.1% in 2019 and decreased \$26,260 or 1.3% in 2018.
- BCECC reported a loss from operations of \$51,838 in 2019 and income of \$88 in 2018.
- BCECC's total operating revenue decreased \$113,374 or 2.4% in 2019 and increased \$56,226 or 1.2% in 2018.

In 2019, BCMH reported lower operating revenue and proportionately higher expenses resulting in a net loss of \$743,244 for the year. This was partially offset by \$281,476 in net position transfer from affiliate BCECC.

In 2019 BCECC reported lower operating revenue with increased expenses resulting in a \$52,658 net loss plus a \$281,476 net position transfer to hospital affiliate.

It should be noted, since 2016 Inpatient is down 12%, ER is down 8% and Outpatient is down 10%.

When comparing BCMH to other CAH hospitals through Optum: Operating Margin falls below the norm, Days in AR is above the norm and Debt Service Coverage is well below the norm.

Reimbursement Updates:

- 340B Drug Program – unknown how long program will continue.
- 2020 Proposed Rule – pushed back to 1-1-21. Rule to make public standard charges (both gross and payor specific negotiated charges) for the top 300 service online in single file

that is machine readable.

- Patient-Driven Payment Model for Nursing Homes – payment driven by diagnosis complexity rather than therapy minutes. Biggest change to payment model since 1998.

Healthcare Trends and Issues:

- Risk of misappropriation caused by internal control & lack of segregation of duties.
- Risk of misappropriation caused by inappropriate information system user access.
- Optimization of the effectiveness and efficiency of revenue cycle processes.
- HIPAA/privacy and information system penetration risks.
- Compliance with complex billing and coding requirements.
- Certification compliance for various service lines and providers.
- Payroll-based journal time reporting for skilled nursing facility staff.
- Cost savings through “lean” process-improvement initiatives.
- Continued declines in reimbursement levels with future pressure likely to intensify.
- Increased completion for services from traditional and nontraditional sources.
- Consolidation and integration among providers of the same type.
- Consolidation and integration among providers across the care continuum.
- Shortage of clinical staff.
- Shortage of providers.

Value-Based Care: critical for hospitals to demonstrate quality and cost competitiveness as insurance models push for even greater transparency and make contracting decision based on available and reliable data.

Population Health Implications:

- Focus on social determinants.
- Upstream targeted investments in wellness activities.
- Partnerships occurring with social and health organizations with the community.
- Enhanced focus on the results of community needs assessments.

Shifting Utilization Patterns:

- Shift from inpatient to outpatient utilization continues.
- Hospitals should assess their competitiveness in the market and their ability to fill gaps in service mix.
- Continue to evaluate volume trends and conduct periodic market analysis to gauge trends.
- Telehealth, mobility and millennials are expected to upend the “who” and “where” care of delivery.

New Insurance Models:

Innovative private insurance models will continue to make wave and create more uncertainty. Penetration of Medicare Advantage plans has doubled since 2010 and by 2025 is expected to double again.

Changing Hospital Landscape:

- 2018 saw a record in healthcare mergers and acquisitions.
- Mergers and acquisitions have not necessarily led to lower costs.
- Since 2010, 120 rural hospitals have closed and 44% of rural hospitals operated at a loss in 2018, which is an increase from 40% in 2017.
- New innovative programs and alternative delivery platforms will continue to emerge.
- Lean concepts and operational improvement opportunities will continue to be a strong interest.
- Healthcare organizations need to be cautious with future mergers, acquisitions and partnerships.

Workforce Shortage:

- Demographic changes (baby boomers turning 72) have healthcare providers gearing up and focusing building service offerings targeted at an aging population.
- Demographics also mean fewer healthcare professionals and workers available to meet staffing needs.
- Investments in workforce and culture should be critical strategic initiatives for today's healthcare organizations.

Wipfli representatives offered high praise to Ms. Jestila and her staff for a clean, smooth audit.

Ms. Wada made a motion seconded by Ms. Jones to accept and approve the audited financial statements for the year ending September 30, 2019 for BCMH and BCECC. All in favor – motion carried.

November 2019 Preliminary Financials:

Ms. Jestila reviewed preliminary revenue for November with the following notations:

- Total patient revenue for November was \$2,547,263 and operating revenue coming in at \$1,703,807.
- Available cash on hand was \$4,453,869.
- Total days in AR was 56.9, with Home Care & Hospice topping out at 109 days in AR.
- Net income (loss) for November of (\$44,861).

Ms. Jestila noted with the audit complete, she will bring finalized financials from October-December 2019 for approval at the January meeting.

MEDICAL STAFF:**Medical-Dental Staff Meeting of 11-7-19:**

Ms. LaPointe made a motion seconded by Ms. Wadaga to accept the minutes of the BCMH Medical-Dental Staff Meeting held on November 7, 2019 as written. All in favor - motion carried.

Medical-Dental Staff Appointments/Reappointments:**APPOINTMENTS:****Audrea Williams, PA:**

Ms. Williams is a physician assistant with Aspirus Keweenaw Oncology. MS. Williams will be conducting a weekly Oncology Clinic at BCMH. She is requesting privileges and wishes to become a member of the Courtesy staff. Her file is complete with no issue of note.

Ms. Wadaga made a motion seconded by Ms. LaPointe to approve the appointment of **Audrea Williams, PA** to the BCMH Medical staff with privileges as requested for a two year period with a review after 6 months. All in favor – motion carried.

Joshua LeClaire, DO:

Dr. LeClaire is a pathologist with Marquette Medical Labs in Marquette. He will be doing pathology reads for BCMH. He wishes to become a member of the consulting staff with privileges in Pathology. His file is complete with no issues of note.

Ms. Wadaga made a motion seconded by Ms. LaPointe to approve the appointment of **Joshua LeClaire, DO** to the BCMH Medical staff with privileges as requested for a two year period with a review after 6 months. All in favor – motion carried.

REAPPOINTMENTS:**Brian McVey, MD:**

Dr. McVey is a radiologist with Upper Peninsula Imaging who provides radiologic coverage at BCMH. He is currently a member of the Consulting staff and hold Radiology privileges. His file is complete with no issues of note other than a claim from 2006 for which a settlement was paid based upon delay of diagnosis. In 2008 a claim was file, but case was withdrawn and dismissed in 2012.

Ms. Wadaga made a motion seconded by Ms. LaPointe to approve the reappointment of **Brian McVey, MD** to the BCMH Medical staff with privileges as requested for a two year period. All in favor – motion carried.

Mark Cecilio, MD

Dr. Cecilio is a family practice physician who provides emergency room coverage for BCMH. He is currently a member of the BCMH Active Staff with privileges in family practice and emergency medicine. His file is complete with no issues of note.

Ms. Wadaga made a motion seconded by Ms. LaPointe to approve the reappointment of **Mark Cecilio, MD** to the BCMH Medical staff with privileges as requested for a two year period. All in favor – motion carried.

Peter Skellenger, CRNA:

Mr. Skellenger is a certified registered nurse anesthetist who provides anesthesiology coverage at BCMH. He currently holds anesthesia privileges and is a member of the allied health staff at BCMH. His file is complete with no issues of note.

Ms. Wadaga made a motion seconded by Ms. LaPointe to approve the reappointment of Peter Skellenger, CRNA to the BCMH Medical staff with privileges as requested for a two year period. All in favor – motion carried.

DELETIONS:**Stephen Sherick, MD:**

Dr. Sherick is an emergency room provider with Innova Emergency Medical Associates. Dr. Sherick will no longer be providing services at BCMH. His privileges were termed as of 11-30-19.

Ms. Wadaga made a motion seconded by Ms. LaPointe to term the privileges of Stephen Sherick, MD to the BCMH Medical staff as of 11-30-19. All in favor – motion carried.

CHANGE IN STATUS:

No changes in status.

ADMINISTRATIVE ITEMS:**BCM/BSV Reappointment of Board Members:**

The following trustees were reappointed to board positions at the last Baraga County Commissioner meeting:

Baraga County Extended Care Corporation Board of Trustees:

Vacancy # 1 (expiration of term for Mary DeLine – 3 year term)

Mary DeLine

Vacancy #2 (expiration of term for Carole LaPointe – 3 year term)

Carole LaPointe

Baraga County Memorial Hospital Board of Trustees:

Vacancy # 1 (expiration of term for Cathy Wadaga – 6 year term)

Cathy Wadaga

Vacancy #2 (expiration of term for Courtney Jones – 6 year term)

Courtney Jones

Ms. LaPointe made a motion seconded by Dr. Ripple to approve the reappointments of those BCMH trustees with terms expiring 12-31-19, as approved by the Baraga County Commissioners. All in favor – motion carried.

Ms. Wadaga made a motion seconded by Dr. Ripple to approve the reappointments of those BCECC trustees with terms expiring 12-31-19, as approved by the Baraga County Commissioners. All in favor – motion carried.

2020 BCMH Board of Trustees Meeting Schedule:

Ms. Manning presented the 2020 BCMH Board of Trustee meeting schedule. This schedule reflects the meeting date change to the 4th Monday of the month at 6:00 PM. If approved, Ms. Manning will forward to Baraga County Clerk for posting.

Ms. Wadaga made a motion seconded by Ms. LaPointe to approve the BCMH Board of Trustees meeting schedule for 2020. All in favor – motion carried.

MANAGEMENT UPDATE AND DISCUSSION ITEMS:

The following reports were approved via the consent agenda:

- **Chief Executive Officer's Report**
 - Physician Group
 - Human Resources/Housekeeping
 - Corporate Compliance
 - Employee Recognition
- **Chief Financial Officer's Report**
 - Revenue Cycle
 - Purchasing
 - Information Technology
 - Community Events
 - Fitness Center
 - BCECC Financials
- **Chief Nursing Officer's Report:**
 - Nursing
 - Home Care/Hospice/DME
 - Education/Telemedicine/Emergency Management
- **Ancillary Director's Report:**
 - Laboratory
 - Imaging
 - Respiratory Therapy
 - Pharmacy
 - Physical Therapy

INFORMATIONAL ITEMS:**Open Board Seat:**

Advertising has begun for the open board seat in the L'Anse Sentinel and Facebook. Accepting letters of interest until January 10, 2020. We have received 3 letters of interest, which will be reviewed at the January board briefing.

CT Scanner Update:

Installation of new CT Scanner is complete and fully operational. 52 scans were done on the portable unit.

New Family Practice Physician:

Jeff Sweers will join the BCMH Physician Group after graduation in August 2020. He will provide family medicine and OB services.

PUBLIC COMMENT:**OTHER:**

Dr. Ingram gave an update regarding his attendance (along with Sue Ingram and Tom Van Ess) to the Caravan Winter Symposium and the takeaways from conference. Ms. Hale noted the Caravan ACO produced \$93 million in shared savings for 2019, which BCMH will receive a portion.

ADJOURN:

Ms. Wadaga made a motion seconded by Ms. LaPointe to adjourn the meeting at 7:15 PM.

NEXT MEETING:

Monday, January 27, 2020
6:00 PM
BCM H Conference Rooms A-D
L'Anse, MI 49946

Respectfully submitted,
Carole LaPointe
Secretary

CL/prm

Western U.P. Board of Health
Health Department Office
540 Depot Street, Hancock, MI
(With Video Conferencing to Bessemer Office)
Monday, December 2, 2019

Minutes

Opening

Chair Janssen opened the meeting at 6:00 p.m. (EST). Present in Hancock were G. Anderson, R. Britz, G. Janssen, R. Nousiainen, and W. Rolof. Present in Bessemer were J. Byrns. Absent were J. Cane, R. DeMarois, J. Lorensen, D. Robillard, and D. Rajala. Also attending were Kate Beer, Health Officer/Administrator, and Robert Van Howe, M.D., Interim Medical Director. No one was present as audience.

Chair Janssen requested action on the agenda. This action followed:

Motion: Rolof/second Britz to approve the agenda as presented. Carried on voice vote, all ayes.

Chair Janssen then asked for public comment and heard none.

Minutes of the previous meeting were reviewed and approved with one correction as follows:

Motion: Nousiainen/second Rolof to approve the minutes from the October 28, 2019, Board of Health meeting with one correction that DeMarois motioned and Nousiainen second to approve October general fund expenses for the period 9/20/19 to 10/17/19. Carried on voice vote, all ayes.

The board reviewed expenditures for the month of November, 2019, leading to this action:

Motion: Byrns/second Rolof to approve the general fund expenditures for the period 10/18/19 to 11/14/19, vouchers #3 and #4, in the amount of \$178,063.60. Carried on roll call vote, all voting yes.

Reports

Health Officer:

Accreditation went very well. State reviewers praised the hard work of Directors and staff, under demanding circumstances. Minor adjustments to programs only. Beer expressed her gratitude for having such dedicated staff working at the health department.

We are working on setting up syringe service programs in our jurisdiction. Possible locations are being sought for Houghton and Baraga counties to start. Gail Ploe is coordinating the program and has been reaching out to local clinics, law enforcement and tribal leaders to discuss the benefits of the service.

Ploe is also beginning work on an asthma demonstration project in Baraga County. Additional information will be shared as the project plan is developed.

Beer discussed the recent notice to counties regarding state funding for medical marijuana education. The Health Department recently contacted each county to determine if the funds could be used collaboratively for greater impact. The team will draft a proposal and submit to each county later this week.

The 2018 Community Health Needs Assessment was cited in a recent BCBS Foundation research grant. The grant invites Upper Peninsula universities to collaborate with local partners on a public health related research project. We will soon begin planning for the 2021 assessment.

The community health improvement planning process continues. Work group meetings are being held in all counties. We are selecting broad frameworks for the community to work within to tackle the larger problems as one. There is support for collaborating on an easily updatable reference list, working on childhood trauma issues and life skills, looking into employee assistance programs for all businesses, and increasing volunteerism.

Our agency holiday gathering will be held on December 16th. We will have a foodborne illness training followed by a luncheon.

The 2019 ELPHS Additional payment has been certified. We should be receiving \$105,186 today through the County of Houghton. We still anticipate another bump in current funding levels for FY2020; however, this will be under a new funding formula.

Beer reviewed the draft October financials for the Board. The window project was completed close to budget. We currently have job postings up for nursing positions in Baraga and Gogebic.

Medical Director:

As of 11/19/2019, the Michigan Department of Health and Human services (MDHHS) has identified 53 (28 confirmed and 25 probable) cases of severe lung disease associated with vaping, including two deaths. Of the Michigan cases interviewed, over 80% reported vaping tetrahydrocannabinol (THC) only or in combination with nicotine and/or other substances.

Nationwide, 2,172 confirmed and probable lung injury cases associated with the use of e-cigarette or vaping products have been reported to Centers for Disease Control and Prevention (CDC) from 49 states as of November 13, 2019. Forty-two deaths have been confirmed in 24 states and the District of Columbia.

The CDC performed analysis of bronchoalveolar lavage samples on 29 patients with e-cigarette or vaping product use associated lung injury. The samples were obtained by putting a tube down the trachea into the lower airways of the lung, then flushing some salt water into the airway, and then aspirating the fluid. The analysis found that all 29 specimens had vitamin E acetate. It is believed that vitamin E was added to the fluid to be vaporized as a thickening agent. THC, the active ingredient in cannabis, was found in 23 of the 28 patient specimens tested. Three of these individuals claimed that had not used THC-containing products.

- Persons should not use e-cigarette or vaping products that contain THC.
- Given that the specific compounds or ingredients causing lung injury are not yet known and only speculated, until the cause of the lung injury is identified, individuals should consider refraining from use of all e-cigarette and vaping products.
- E-cigarette and/or vaping products should never be used by youths, young adults, or pregnant women.
- Individuals who do not currently use tobacco products should not start using e-cigarette or vaping products.
- Individuals should not buy any type of e-cigarette or vaping products, particularly those containing THC, off the street.
- Individuals should not modify or add any substances to e-cigarette or vaping products that are not intended by the manufacturer, including products purchased through retail establishments.
- E-cigarette or vaping users should immediately seek medical attention if they develop symptoms such as shortness of breath, chest pain, cough, fever, and/or nausea and vomiting.

These symptoms can be caused by upper respiratory viruses, influenza, pneumonia, and other causes. Attributing these symptoms to injury from vaping can only take place after other causes are excluded.

E-cigarettes have not been approved by the FDA as a smoking cessation device.

Old Business None.

New Business

Health Officer Review and Compensation Proposal:

Motion: Anderson/second Rolof to approve the compensation proposal for the health officer/administrator retroactive to 10/14/19. Carried on roll call vote, all voting yes.

Other

With no further business to discuss, Chair Janssen set the next meeting for 6:00 pm (EST), January 27, 2020, in Hancock, MI, with video conferencing to the Bessemer office.

There was no audience present for public comment.

Adjourn

The final motion occurred at 6:56 p.m.

Motion: Rolof/second Nousiainen to adjourn at 6:56 p.m. (EST).

Western U.P. Board of Health Meeting

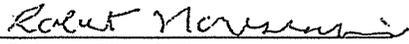
December 2, 2019 – Hancock, MI (Video Conf. to Bessemer)

4

Respectfully submitted,



Gretchen Janssen, Chair



Robert Nousiainen, Acting Secretary

Prepared by Kate Beer

KB/jf

UPPER PENINSULA

William J. Maynard Roger W. Zappa
Glenn W. Smith William R. Sullivan
*Registered Patent Attorney

LOWER PENINSULA

Michael E. Menkes Bradley S. Bensinger
Patrick J. Michaels Michael T. Klagstad

James C. Cotant (1943-2011)
Richard G. Bensinger (1948-2012)



BENSINGER, COTANT &
MENKES, P.C.

PLEASE REPLY TO:

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122 West Bluff Street
Marquette, Michigan 49855
Phone: (906) 225-1000
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ATTORNEYS AT LAW
A PROFESSIONAL CORPORATION

www.bcma.net

January 30, 2020

By e-mail: goodreauw@baragacounty.org
lawoffice@sjtintilaw.com

Wendy Goodreau ✓
Baraga County Clerk
2 South Main St.
L'Anse, MI 49908

Steven Tinti
Attorney at Law
201 S. Fifth St.
Crystal Falls, MI 49920

Re: Gogebic County v Baraga County, et al.

Dear Clerk Goodreau, Attorney Tinti and Baraga County Board:

As I indicated in prior correspondence, the attorneys for the parties have conferred in an effort to formulate a Joint Resolution with relatively noncontroversial language that all parties could agree to endorse. I am enclosing a copy of the proposed Joint Resolution for your consideration. If it appears satisfactory, it should be approved by the County Board. Since it is a Resolution, it should be approved with a roll call vote. I have reviewed the content of the current draft and recommend its approval. The Resolution should authorize the Chairperson of the County Board and the Clerk to sign it. Once the Resolution has been approved, please provide me with a copy. I will provide additional directions once it is determined whether each resolution will be sent individually, or whether they will be sent collectively to the respective legislative representatives and Governor Whitmer.

If you have any further questions in the meantime, please do not hesitate to contact me.

Sincerely,

Roger W. Zappa

RWZ/dmg
Enc.

Joint Resolution of the Counties of Gogebic, Houghton, Iron,
Baraga, Ontonagon, and Keweenaw

Whereas, since 1974, and up until October 1, 2015, the above-named Western Upper Peninsula Counties provided job training services to their residents through several agencies which were almost exclusively funded by the State of Michigan, and

Whereas, the Western Upper Peninsula Manpower Consortium was disbanded in 2015, along with two other Upper Peninsula Employment and Training providers, all of which were consolidated into the UPWARD Talent Council, pursuant to the Governor's directive, and,

Whereas, the State of Michigan and the affected Western Upper Peninsula Counties were all aware of the shortfall in the pension fund created for the employees of the Manpower Consortium, and the State of Michigan paid for an audit to determine the extent of the potential shortfall, and,

Whereas, the initial Manpower Consortium pension shortfall was \$300,924.00, which the State of Michigan promised to address after the actuarial report, and,

Whereas, the unfunded liability has grown to \$970,165.00, and will continue to grow until funded, as the State of Michigan has yet to fund this known liability, and,

Whereas, there was a shortfall as it concerned the pension benefits owed the former employees of the Eastern Upper Peninsula Employment and Training Consortium and that shortfall was corrected by subsequent legislative action, and,

Whereas, the failure of the State to fund the Manpower Consortium pension shortfall, as it did for the similarly situated Eastern Upper Peninsula Employment and Training Consortium, creates an unfunded pension liability that adversely affects some of the most vulnerable counties in Michigan.

THEREFORE BE IT RESOLVED, that the six Counties of the Western Upper Peninsula urge and demand that the Legislature correct the shortfall that exists in the pension fund for the seven employees who have retired from the Western Upper Peninsula Alliance Board, all of whom fulfilled their obligation to the State of Michigan by devoting years of hard work to the economic well-being of the State of Michigan.

Date: _____

By: _____
Its: Chairperson, Baraga County Board

Date: _____

By: _____
Its: Baraga County Clerk