

**BARAGA COUNTY BOARD OF COMMISSIONERS**

Regular Meeting

Monday, January 13, 2020-5:00 P.M.

Circuit Courtroom, 16 N. Third St., L'Anse, MI 49946

**PROPOSED AGENDA**

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- 1. CALL TO ORDER**
- 2. ROLL CALL**  
EILOLA, KOSKINEN, MENGE, ROBILLARD and ROLOF
- 3. PLEDGE OF ALLEGIANCE**
- 4. APPROVE AGENDA**
- 5. APPROVAL OF MINUTES**  
Regular Meeting, December 9, 2019  
Special Meetings December 5, 2019, December 19, 2019
- 6. PUBLIC COMMENTS**
- 7. TREASURER'S REPORT**
- 8. APPROVAL OF BILLS**
  - a. BCMH Trustee Per Diem- \$810.00 (December 2019)
  - b. Approval of County Commissioner and Dept. Bills, \$
  - c. Approval of Prepaid Bills, \$
- 9. OLD BUSINESS**  
No old business
- 10. ACTION ITEMS**
  - a. Baraga County Road Commission, Harry Miron
  - b. UPSET, Request for funding
  - c. Baraga County DHHS Board, Letter of Interest
- 11. REPORTS OF STANDING COMMITTEES**
- 12. INFORMATIONAL ITEMS**
  - a. BCMH, Board of Trustee Minutes
  - b.

**13. RESOLUTIONS**

a.

**14. COMMISSIONERS COMMENTS**

**15. ADJOURNMENT**

"Our Family Caring for Your Family"



18341 US Highway 41, L'Arse, Michigan 49946

Phone 906-524-3300 www.BCMH.org

Baraga County Memorial Hospital

**Board of Trustee Meeting Attendance  
December 2019**

Dec 2019  
meeting

Travel

Monthly Stipend:

Dr. Harold Ripple	\$100.00
Shirley Younggren	\$100.00
Jim Loman	\$100.00
Carole LaPointe	\$100.00
Cathy Wadaga	\$100.00
Courtney Jones	\$100.00

Ripple #  
Younggren #  
Loman #

Board Briefing of:

No December Briefing

LaPointe #

Regular Board Meeting of 12-23-19:

Dr. Harold Ripple	\$30.00
Shirley Younggren	\$30.00
Jim Loman	\$30.00
Carole LaPointe	\$30.00 + 100.00
Cathy Wadaga	\$30.00
Courtney Jones	\$30.00

Wadaga #  
Jones #

ML  
12-20-19

Hospital-Wide Policy Meeting of 12-2-19:

Carole LaPointe	\$30.00
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QM Meeting of 12-19-19:

No attendance



U.P.S.E.T.  
Upper Peninsula Substance Enforcement Team  
P.O Box 86 Marquette, MI 49855  
(906) 228-1002 Fax (906) 228-0756

Baraga County  
2 South Main Street  
Baraga, MI 49946

December 4, 2019

Dear Board Members,

The Upper Peninsula Substance Enforcement Team (UPSET) is a multi-jurisdictional narcotics task force committed to the safety and well-being of the citizens in the Upper Peninsula of Michigan. UPSET is seeking funding to assist with operating expenses which greatly enhance investigative efforts in your county.

Established in 1988, UPSET started out as a small drug team which primarily arrested drug users and smaller dealers. Thirty-one years later, we have become a driving force for narcotics education, awareness, and enforcement. Today, UPSET consists of multiple federal, state and local agencies and serves all 15 counties of the Upper Peninsula and by working together as one, the enforcement impact on a community is like no other. UPSET has the only clandestine methamphetamine lab team with specialized training in enforcement and education. Our specialized training is essential to minimizing drugs that are distributed in counties that have limited police services. UPSET provides drug awareness in schools, to civic groups, law enforcement, fire departments, medical staff and local businesses.

Unfortunately, UPSET does not receive operating expenses from state government. UPSET is primarily funded by local municipalities, grants, and private donors. Due to economic difficulty, many of these resources have either significantly decreased or ceased their funding. Like many other organizations, UPSET continually seeks additional funding avenues to carry on our mission.

The funding your community provides can significantly assist UPSET to enhance our enforcement, awareness and education services in your county. Thank you for your continued support.

Sincerely,

A handwritten signature in black ink, appearing to read "Tim Sholander".

D/Lt. Tim Sholander  
UPSET Commander



U.P.S.E.T.  
 Upper Peninsula Substance Enforcement Team  
 P.O Box 86 Marquette, MI 49841  
 (906) 228-1002 Fax (906) 228-0756

**AGREEMENT FOR LAW ENFORCEMENT SERVICES**

This agreement made and entered into on the date set forth below and between the Upper Peninsula Substance Enforcement Team, hereinafter known as UPSET, it's Board of Directors, and \_\_\_\_\_ County, hereinafter known as County, located in the State of Michigan by and through the County officials.

WHEREAS the County is desirous of contracting with UPSET for the performance of narcotics law enforcement functions within the County and,

WHEREAS UPSET is agreeable to rendering, such services within the County on the following terms and conditions:

1. UPSET agrees to provide enforcement of narcotics and/or controlled substance laws and the prevention and detection of related criminal activities, solution of crimes concerning these laws, and in apprehension of criminal suspects within the County, including all County owned properties and privately-owned properties within the County.
2. UPSET agrees that such investigations shall be provided in a workmanlike and reasonable nature with similar professionalism to that now provided by UPSET.
3. UPSET agrees to provide drug awareness presentations as requested by the County.
4. UPSET agrees that it shall provide services for the consideration as set forth in this contract.
5. In consideration for the above services, the County agrees to pay UPSET the sum of \$ \_\_\_\_\_ upon execution of this Agreement.
6. It is understood by the parties that the law enforcement officers shall be under the direct and sole control of UPSET and shall be responsible only to UPSET.

\_\_\_\_\_ County

UPSET

Title: \_\_\_\_\_

Title: UPSET Commander

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

December 24, 2019

To Whom It May Concern,

My name is Bethany Preston and I am writing this letter to express my interest in being on the Baraga County Department of Health and Human Services board.

I am a retired DHHS employee and I feel this experience gives me unique insight into the Department.

Thank you for your time and consideration. I may be reached at 16931 Baraga Plains Road, Baraga, MI 49908 or 906-353-6439 if you require additional information.

Sincerely,

A handwritten signature in cursive script that reads "Bethany Preston". The signature is written in black ink and is positioned above the printed name.

Bethany Preston

A Board Briefing Meeting of the Baraga County Memorial Hospital Board of Trustees was held on November 13, 2019 at 8:00 AM in the BCMH Administrative Conference Room.

**PRESENT:** Jim Loman Margie Hale Dr. Harold Ripple  
Cathy Wadaga Carole LaPointe

**ABSENT:** Todd Ingram, MD Shirley Younggrrren Courtney Jones

**GUEST:**

**CALL TO ORDER:**

The meeting was called to order at 8:00 AM by Mr. Loman.

**CURRENT ISSUES:**

Ms. Hale reviewed issues with the board members present including:

- a) Dougovito Resignation Letter
- b) Oncology Update
- c) NOSORH Leadership Award for Quality

The BCMH board also discussed recent and on-going communication from a group of employees to the County Commissioners. Topics were reviewed and discussed at length.

**OTHER:**

Board members also met with Housekeeping Supervisor, Carrie Settino to discuss any issues and learn the processes of the department.

**ADJOURNMENT:**

The meeting was adjourned at 9:15 AM.

Respectfully submitted

Carole LaPointe  
Secretary

The meeting of the Baraga County Memorial Hospital Board of Trustees was held on November 25, 2019 at 6:00 PM in the Hospital Conference Room.

**PRESENT:** Carole LaPointe Courtney Jones Shirley Younggren  
Cathy Wadaga Dr. Harold Ripple Jim Loman (phone)

**ABSENT:**

**ADMIN IN** Margie Hale, RN Bonny Cotter Tom Van Ess  
**ATTENDANCE:** Gail Jestila Dr. Todd Ingram Todd Peltola  
Mike Drew

**GUESTS:**

**AUDIENCE:** Dan Robillard Katie LaCosse Jen Duerkop  
Christy Tembreull Birgit Mars Taylor Makela  
Holley Makela

**CALL TO ORDER:**

The meeting was called to order at 6:00 PM by Ms. Younggren.

**APPROVAL OF CONSENT AGENDA:**

Ms. Wadaga made a motion seconded by Ms. LaPointe to adopt the consent as written. All in favor - motion carried.

**APPROVAL OF MINUTES:**

**Board of Trustees Meeting of 10-16-19:**

The minutes of the Board of Trustee meeting of October 16, 2019 were approved via the consent agenda. All in favor – motion carried.

**Board Briefing Minutes of 10-21-19:**

The minutes of the Board Briefing of October 21, 2019 were approved via the consent agenda. All in favor – motion carried.

**QUALITY:**

**Quality Update:**

Mr. Pelota gave updates on the following:

- Root Cause Analysis continues regarding triage procedures in the ER. List of questions have been developed for ward clerks to query the patient at registration. Most of registration process is being completed in patient room.
- Flu vaccines for employees are currently at 80% - need to reach 90% or greater for pay for performance.
- On-going screening and protocols for sepsis being done by nursing. Went from 14% compliance to 80% through a few adjustments in EMR. Also upcoming Lunch & Learn for the community regarding sepsis.

**FINANCIAL AND STATISTICAL REPORTS:****October 2019 Preliminary Revenue:**

Ms. Jestila reviewed preliminary revenue for October with the following notations:

- Total patient revenue for October was \$2,877,959 and operating revenue coming in at \$1,813,484.
- Available cash on hand was \$4,600,779, with 87.5 days cash on hand.
- Total days in AR was 58.4, with Home Care & Hospice topping out at 107.5 days in AR.
- Net income for October of \$21,461, with a net margin of 1.2%

**MEDICAL STAFF:****Medical-Dental Staff Meeting of 10-10-19:**

Ms. LaPointe made a motion seconded by Ms. Wadaga to accept the minutes of the BCMH Medical-Dental Staff Meeting held on October 10, 2019 as written. All in favor - motion carried.

**Medical-Dental Staff Appointments/Reappointments:****APPOINTMENTS:****George Krzymowski, MD:**

Dr. Krzymowski is a pathologist employed by Medical Labs of Marquette. He will be taking over as the new medical laboratory director for BCMH from Dr. Scott Kantola, who moved from the area. Dr. Krzymowski wishes to become a member of the consulting staff with pathology privileges. His file is complete with no issues of note.

Ms. Wadaga made a motion seconded by Ms. Jones to approve the appointment of **George Krzymowski, MD** to the BCMH Medical staff with privileges as requested for a two year period with a review after 6 months. All in favor – motion carried.

**Tod York, PA:**

Mr. York is a Physician Assistant who will be providing overnight coverage in conjunction with an Innova provider. Mr. York wishes to become a member of the courtesy staff with emergency department privileges. His file is complete with no issues of note.

Ms. Wadaga made a motion seconded by Ms. Jones to approve the appointment of **Tod York, PA** to the BCMH Medical staff with privileges as requested for a two year period with a review after 6 months. All in favor – motion carried.

**Scott Baginski, MD:**

Dr. Baginski has been appointed to the roster of radiologists who provide services to BCMH through the contract with Virtual Radiologic. Virtual Radiologic does their own credentialing for their professionals, but his appointment needs Medical staff and Board approval. His file is complete with no issues of note.

Ms. Wadaga made a motion seconded by Ms. Jones to approve the appointment of **Scott Baginski, MD** to the roster of Virtual Radiologic physicians who provide services to BCMH as requested for a two year period with a review after 6 months. All in favor – motion carried.

**Jerome Klein, MD:**

Dr. Klein has been appointed to the roster of radiologists who provide services to BCMH through the contract with Virtual Radiologic. Virtual Radiologic does their own credentialing for their professionals, but his appointment needs Medical staff and Board approval. His file is complete with no issues of note.

Ms. Wadaga made a motion seconded by Ms. Jones to approve the appointment of **Jerome Klein, MD** to the roster of Virtual Radiologic physicians who provide services to BCMH as requested for a two year period with a review after 6 months. All in favor – motion carried.

**Christopher Kosir, MD**

Dr. Kosir has been appointed to the roster of radiologists who provide services to BCMH through the contract with Virtual Radiologic. Virtual Radiologic does their own credentialing for their professionals, but his appointment needs Medical staff and Board approval. His file is complete with no issues of note.

Ms. Wadaga made a motion seconded by Ms. Jones to approve the appointment of **Christopher Kosir, MD** to the roster of Virtual Radiologic physicians who provide services to BCMH as requested for a two year period with a review after 6 months. All in favor – motion carried.

**REAPPOINTMENTS:****John Neufeld, MD:**

Dr. Neufeld is an emergency room physician employed by BCMH. He is currently a member of the active staff with emergency department privileges. His file has no issues of note with the exception of a letter of intent filed in August 2019, in which Dr. Neufeld is named along with 20 other providers and 3 hospitals.

Ms. Wadaga made a motion seconded by Ms. Jones to approve the reappointment of **John Neufeld, MD** to the BCMH Medical staff with privileges as requested for a two year period. All in favor – motion carried.

**DELETIONS:**

None at this time.

**CHANGE IN STATUS:**

No changes in status.

**ADMINISTRATIVE ITEMS:****Dougovito Resignation Letter:**

Members reviewed the resignation letter of board trustee Jim Dougovito.

Ms. Wadaga made a motion seconded by Ms. LaPointe to accept the resignation letter of Jim Dougovito as a BCMH Board of Trustee Member, effective as of October 28, 2019. All in favor – motion carried.

**MANAGEMENT UPDATE AND DISCUSSION ITEMS:**

The following reports were approved via the consent agenda:

- **Chief Executive Officer's Report**
  - Physician Group
  - Human Resources/Housekeeping
  - Corporate Compliance
  - Employee Recognition
- **Chief Financial Officer's Report**
  - Revenue Cycle
  - Purchasing
  - Information Technology
  - Community Events
  - Fitness Center
  - BCECC Financials
- **Chief Nursing Officer's Report:**
  - Nursing
  - Home Care/Hospice/DME
  - Education/Telemedicine/Emergency Management
- **Ancillary Director's Report:**
  - Laboratory
  - Imaging
  - Respiratory Therapy
  - Pharmacy
  - Physical Therapy

**INFORMATIONAL ITEMS:****Open Board Seat:**

Advertising will begin for the open board seat in the L'Anse Sentinel and Facebook. Letter of interest will be directed to Polly Manning.

**Oncology Update:**

Beginning the first week in December, Aspirus Keweenaw will be providing Oncology services to BCMH with an Oncologist and mid-level provider. Awaiting information from Aspirus to begin advertising. Letter sent to existing patients notifying of the change.

**NOSORH Leadership Award for Quality:**

BCMh was the recipient of the Performance Leadership award for 2019 from the National Organization of State Offices of Rural Health.

Home Care & Hospice also received an award from Press Ganey for Patient Experience.

**New Physician Opportunities:**

Actively recruiting a resident who will graduate in August 2020. He is interested in providing family practice and OB services at BCMH.

Also, our 2 pediatricians will be going back to KBIC to provide services – each will spend ½ day.

**BCMh Foundation:**

Dr. Ripple has offered to take over the BCMH Foundation. He has started a preliminary review of the materials.

**Ombudsman Officer:**

Ms. Hale spoke about a possible new position at BCMH – Ombudsman Officer. This stems from employees going to the County Board of Commissioners with complaints/concerns. This position would offer an impartial person to voice their concerns to, but with a reminder to still follow the chain of command within the organization. More research is needed.

**PUBLIC COMMENT:**

Mr. Robillard asked if anyone can serve on the Foundation board. Yes, it is separate from the hospital and community members should be involved.

Mr. Robillard questioned by the 3-D Mammo was working at 100%. Mr. Drew noted it has passed inspection and is in compliance, however, there are still a few issues to be worked out.

Mr. Robillard questioned if the ombudsman should be someone in the facility? Ms. Hale and Mr. Loman stated that yes, it normally is.

Mr. Robillard questioned if the quarterly meetings with KBIC are taking place? Ms. Hale noted there is no set schedule, but various departments within BCMH are in regular contact with Kathy Mayo and the relationship is good and productive.

Mr. Robillard also noted Dr. Van Howe is the new Medical Director for the Western UP Health Department, with Dr. Frankovich leaving the area.

**OTHER:**

Ms. Cotter noted her recent attendance of former BCMH nurse, Sue Knoll and the service performed by the UP Nurses Honor Guard. Ms. Cotter also note a donation from the Knoll family earmarked for nursing education.

Dr. Ripple has drafted a letter to state representatives and the governor, voicing his frustrations and concerns with the state of healthcare in our area. Dr. Ripple inquired if anyone else wanted to sign it as well.

**ADJOURN:**

Ms. Jones made a motion seconded by Ms. Wadaga to adjourn the meeting at 7:05 PM.

**NEXT MEETING:**

Monday, December 23, 2019

6:00 PM

BCMh Conference Rooms A-D

L'Anse, MI 49946

Respectfully submitted,

Carole LaPointe

Secretary

*CL/prm*