



TITLE: Executive Director
ORGANIZATION: Iron County Economic Chamber Alliance
LOCATION: Iron River, Michigan

EXECUTIVE DIRECTOR. The Iron County Economic Chamber Alliance (ICECA) covering Iron County, Michigan (population 11,400) seeks an **Executive Director** who is bright and has high integrity. This newly created position will be located in Iron River, Michigan. The County is proud to provide an excellent quality of rural life, two school districts, exceptional year-round recreational opportunities, rich natural resources, historic buildings, and a growing medical community along with a breathtaking environment, and people that are friendly.

As ICECA's Executive Director, you are a dynamic community leader bringing vision to and collaborating with public officials, private enterprise and community representatives. You possess thorough knowledge of community and economic development planning and aptly, are a strategic leader who is able to motivate public and private sectors on challenges facing this region.

RESPONSIBILITIES.

- Expand the economy through recruitment of new businesses, retention, and collaborating with existing community businesses.
- Identify needs; prepare and evaluate programs to meet those needs through business expansion/retention, business and industry attraction/recruitment, workforce development, and revitalization of commercial downtown areas.
- Create marketing content to increase awareness of business opportunities in Iron County.
- Network with local, state, regional, and national organizations to identify and coordinate economic development opportunities.
- Establish and maintain cooperative/effective working relationships within the business community, advisory groups, governmental agencies, and citizens.
- Present to community groups, public officials, and private enterprise, as needed.
- Collaborate with Board to prepare annual budget, financial records, and maintain accountability.
- Communicate regularly with the ICECA Board of Trustees and other stakeholders.

SALARY/BENEFITS. The ICECA places great value in the Executive Director by offering a competitive wage and rich benefit package in exchange for your knowledge and experience.

QUALIFICATIONS FOR THE IDEAL CANDIDATE.

- Bachelor's degree or higher in public administration, finance, business management, marketing or related field, or equivalent experience in a leadership position.
- 2+ years' experience in economic/business development, preferred.
- Experience with finance, budgeting, and long-term management planning.
- Possess a leadership style that is ethical, inspires, motivates and develops lasting relationships.
- Experience with procuring and writing grants.
- Willingness and ability to travel, as necessary.
- Willingness and ability to relocate to the Iron County area.

NO PHONE CALLS PLEASE.

APPLICATIONS TAKEN ONLINE ONLY AT <https://iceca.sdsjobs.com>